



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution

Hajee Karutha Rowther Howdia
College

- Name of the Head of the institution **H. Mohamed Meeran**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **04554265225**
- Alternate phone No. **04554265225**
- Mobile No. (Principal) **9443501836**
- Registered e-mail ID (Principal) **principal@hkrhc.ac.in**
- Address **Kombai Road**
- City/Town **Uthamapalayam**
- State/UT **Tamil Nadu**
- Pin Code **625533**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **17/12/2012**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **N. Mohamed Sameem**
- Phone No. **04554265225**
- Mobile No: **9994666116**
- IQAC e-mail ID **iqac@hkrhc.ac.in**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://www.hkrhc.ac.in/AQAR2022-23.pdf>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.hkrhc.ac.in/docs/Academic_Calender_2023-24.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	86.20	2005	20/05/2005	19/05/2010
Cycle 2	A	3.26	2012	21/10/2012	20/04/2017
Cycle 3	A++	3.52	2017	05/04/2022	04/04/2029

6. Date of Establishment of IQAC **03/10/2005**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
HAJEE KARUTHA ROWTHER HOWDIA COLLEGE	AUTONOMY	UGC	17/12/2012	NIL

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Developed a Book Depot Management Software(BDMS) system with the help of staff and students
- Mentoring educational institutions for NAAC Accreditation process
- Generated Revenue in collaboration with MNCs (TCS iON)
- As a part of Green initiatives, more than 500 saplings were planted inside the campus.
- Signed more number of MoUs with NGOs and Institutions.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To promote revenue generation activities in collaboration with private firms, Multi- National Corporations, NGOs	Collaborated with private firms, Multi- National Corporations, NGOs.
To construct a new auditorium to accommodate all students	Construction work started.
To install exhaust fans in the canteen	Exhaust fans installed.
To systematize the data collection from all the Departments and Clubs.	Systematized the data collection process.
To plant more saplings inside the campus	Planted more than 500 saplings.

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Management Committee	10/12/2024

14. Was the institutional data submitted to AISHE ? Yes

- Year

Part A**Data of the Institution**

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Year	Date of Submission				
2023-24	23/12/2024				
15. Multidisciplinary / interdisciplinary					
<p>The HEI being an Autonomous institution facilitates the students to acquire interdisciplinary, multi-talented, skill-oriented, value-based horizontal and integral learning in align with the Vision and Mission of the Institution. Choice Based Credit System (CBCS) has been adopted for the creation, revision and implementation of the curricula for all the degree programmes. Under Outcome Based Education, the Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) are framed focusing on the local, regional, national and global requirements. The Courses offered are categorized as Knowledge Oriented, Skill Oriented, Employability Oriented or Entrepreneurship Oriented. All the UG students learn course contents on Value Education and Environmental Studies in their first year. The Non - Major Elective Courses offered provide an interdisciplinary learning experience along with Core courses. A rich collection of Elective courses presents in our curricula and the Value-Added Courses offered meet the changing needs of the global academic environment. Social Service measures mediated through the Part-V Extension Activities such as NSS, NCC and the relevant clubs play a pivotal role in sensitizing the students towards environmental, social and health related issues. The Seminars, Workshops and training programmes organized regularly enable the students to explore new avenues of knowledge and research.</p>					

16.Academic bank of credits (ABC):

The Institution has registered with ABC/NAD - a digital repository platform which functions with a Nodal officer and members. In line with NEP 2020, students are being enrolled in the NAD Portal which aims to provide the students with academic flexibility and transferability. The Staff and students are encouraged to register courses through SWAYAM / NPTEL and MOOCs. On successful completion of such courses students can earn additional credits. By adopting these innovative techniques our students are equipped to design their own customized learning paths and achieve exceptional academic success. Memorandums of Understanding have been signed and are functional with both Indian and foreign institutions and NGOs to provide the students easy access to the most recent advancements globally. Since this is an autonomous institution, faculty members are encouraged to design curricula in compliance with the regulations of the University Grants Commission.

17.Skill development:

The College identifies the skill level of the students and ensures to develop three types of skills: functional, self-management and special knowledge skill among the students. The Institution follows semester pattern with the Choice Based Credit System (CBCS) in all the programmes. The curriculum of various programmes offered in the institution are revised and updated periodically by incorporating the emerging trends. The structure of the curricula provides ample scope for laboratory courses, field work and project work to improve the learning skills among students. All the PG programmes have project work as a mandatory component. The HEI also offers Value-Added Courses for imparting Soft Skills and Life Skills which enable them to get holistic development. Skill Enhanced courses are mandatory in the curriculum for both UG and PG programmes. The Institution conducts Value Education Courses, Moral Education and Deeniyath classes, to all UG and PG students. These Value Education courses instil social, moral, spiritual, cultural, and emotional values among stakeholders.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The HEI takes the responsibility to portray the importance of Indian Knowledge System to the stakeholders through various academic and non-academic activities. The HEI celebrates the Indian traditional festivals in the institution such as Samathuva

Pongal and Onam. Muthamizh Vizha function is organized to highlight the antiquity and lingual identity of the native language and culture. The Fine Arts Club of the HEI encourages the students to practice the traditional and cultural folklore. The Yuva Tourism Club visited the Jain Monument (Samana Malai) to explore the inscriptions in ancient languages. The Indian tradition and culture is taught to the students through Tamil Literature, History, Tourism and Malayalam. Various traditional competitions like Oratorical competition, Essay writing, Rangoli, Drawing and Painting, Poster Making, Street Plays, etc help the students to imbibe the Indian culture and tradition. The students are encouraged to take up online courses through NPTEL and MOOCs which will provide additional knowledge in the area of their interest. Indian languages are given due importance in the curriculum with great care and efforts are taken to uphold the Indian Culture and Tradition through teaching and learning practice in the Institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education was introduced in the year 2020 -21 to assess the academic performance of the stakeholders. It has been ensured that the revised syllabi of every programme aligns with the Vision and Mission of the Institution. Programme Outcomes(PO), Programme Specific Outcomes(PSO), Course Outcomes(CO) were drafted based on the Bloom's taxonomy and the same were displayed on the HEI's website. Due weightage is given to Continuous Internal Assessment Examinations (CIAE) which incorporate written tests, quizzes, assignments and seminars. The question papers for Term End Examinations (TEE) are being prepared in align with the Bloom's Taxonomy. To prioritize student - centric education, the learning community is encouraged to take part in theoretical and experimental learning through field trips, internships, industrial visits and competitions. To sensitise the faculty members with the needs and focus on Outcome based Education, orientation programmes and workshops were conducted. The students gain comprehensive knowledge, accountability, linguistic competence, communication skills, commitment to address social and environmental threats and to act as responsible, service-minded and duty-bound global citizens.

20.Distance education/online education:

To provide 24x7 access to the learning community, the HEI has developed and launched an open access webpage designed with links to LMS, N-List, DELNET, e-resources, e-books, etc. In order to promote online education, a separate committee has been formed

under the banner of Digital Initiatives, which encourages the students to enrol themselves with SWAYAM / NPTEL / MOOCs in addition to their regular courses. Apart from the Media Centre and Digital Library, the HEI has enhanced all the classrooms and seminar halls with ICT enabled tools which has made the teaching learning process more holistic. The HEI encourages the teaching faculty to upload e-contents to the stakeholders through online mode (Google Classroom). The General Library is equipped with 40 computers at a bandwidth of 100 mbps. As an outreach measure, our faculty members also upload academic e-contents on YouTube channels. The Media Centre established by the HEI, has lecture capturing system, Audio-Video facility, and a computer for editing, uploading and delivering the learning modules to facilitate remote learning for the students. Continuous efforts have been made by the HEI through Orientations, Faculty Development Programmes and Workshops for the teaching staff to upgrade their knowledge on NEP 2020.

Extended Profile

1.Programme

1.1

38

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

2585

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

839

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

2359

Number of students who appeared for the examinations conducted by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.Academic		
3.1	924	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	165	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	165	
Number of sanctioned posts for the year:		
4.Institution		
4.1	414	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	83	
Total number of Classrooms and Seminar halls		
4.3	409	
Total number of computers on campus for academic purposes		
4.4	189.5	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		

CURRICULAR ASPECTS**1.1 - Curriculum Design and Development**

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The HEI introduced Choice Based Credit System (CBCS) in 2009 for all the UG & PG programmes and upgraded it with Outcome Based Education in 2020 to cater to the global demands.

Course Structure**UG**

1. Part-I - Tamil/Arabic/Malayalam
2. Part-II - English
3. Part-III - Core and Elective
4. Part-IV - Skill Enhancement Course, Non-Major Elective, Environmental Studies,

Value Education, Foundation Course

1. Part -V - Extension Activities

PG

1. Part-III - Core and Elective
2. Part-IV - Skill Enhancement Course

Periodic revision of the curricula and the introduction of the new courses from time to time allow the institution to be on par with contemporary educational standards.

Every Programme has Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) in contour with local, regional, national and global developmental needs.

viz.

Regional: Poultry Farming

Local: Agriculture & Environmental Microbiology

National: Rural Economics

Global: Electrochemistry

The academic quality of the curriculum is ensured through the design with reference to type of courses, number of electives, curricular structure and mapping of COs with POs and PSOs. The outcome is evaluated at the end of every Course and Programme.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr01/1.1.1/Course Relevance 2023-2024.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

28

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

666

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

287

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

28

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The HEI introduces courses to strengthen the ethical performance

of the students in their future career. It strongly believes in ingraining human values, so courses like Gender Economics, Labour Economics, Human Rights, Human Values in Literature, Women's Writings in English, Eco-Tourism, and Indian Geography that deal with ethics, human values, human rights and gender sensitization are offered. There has been a conscious and constant effort at incorporating environmental concern into the curriculum. Science Programmes offer a number of Courses focusing on Ecology, Biofertilizer, Microbial Physiology and Metabolism, Solid Waste Management, Green Chemistry, and Bioinorganic Chemistry to develop the sense of awareness on environment. The Department of Commerce imparts Professional Ethics through its enriched curriculum by including Courses like Financial Accounting as well as Business Ethics and Corporate Sustainability. Besides academic enrichment, the introduction of activity based assessment through various Part - V Programmes - NCC - Army & Navy, NSS, YRC, RRC, Physical Education, HRC, Eco Club, Consumer Club, and Science Communication Club include cultural programmes, observation of National and International Days of importance, Blood Donation Camps, Rallies, and Awareness Programmes on Social Service, Sustainability, Co-existence, Gender Equity, Cleanliness and Green Environment.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

11

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1330	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
438	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.hkrhc.ac.in/docs/naac/agar2023-24/cr01/1.4.1/Feedback_analysis.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.hkrhc.ac.in/docs/naac/agar2023-24/cr01/1.4.1/Feedback_analysis.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

974

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

383

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The HEI is identifying and assessing the learning levels of advanced and slow learners based on their intellectual ability, Creativity, Sensibilities such as Class room interactions, absorbing skills, class test and Formative assessment. The Institution assigns the mentors for each class to identify and assess the students. The screening of stakeholders takes place from the beginning of their course of study. After the assessment, the HEI takes the collective measures of conducting the special programmes for the students as per their learning level. The

Advanced learners are encouraged to pursue the courses in various MOOC based educational platforms such as NPTEL/SWAYAM, Online certificate courses and value-added courses. The advanced learners are directed to take part in various programmes such as Seminar, Workshops, Paper Presentations, Publishing the Research Articles and Literary Fiesta. The Mentors are very much keen about the slow learners and conducting the interaction/counselling sessions very often. They are giving the proper guidance, simplified study materials, remedial classes, special tests and special assignments to the slow learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr02/2.2.1 Link File.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
06/03/2024	2585	165

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The HEI focuses on the Reflective Learning which is student centric. It induces the students to accumulate the strategies of learning process. Through the Reflective level of learning students are involving in the experiential learning, participative learning and they can assimilate the problem-solving methodologies. As the part of Experiential Learning students are go in for Internships, Field Trips, Community services, hands on Laboratory training etc., The students are encouraged to go for Internships, field trips, educational tours. As a part of curriculum, the science programme students are provided with hands-on training in the laboratories. The students centric learning process helps them to enhance their learning experience. To encourage the participative learning, the

HEI provides Certificate courses such as Tailoring, E-Services through CERD. The students can also involve themselves in classroom interactions, quizzes, Group Discussions. The students are being assigned with the projects and assignments. Problem solving methodologies are the key aspects to carve ability of the students. Brainstorming sessions and various competitions such as paper presentations, workshops, literary fiestas etc., are also organised.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr02/2.3.1 Link File.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The HEI provides ICT enabled tools in all the classrooms for effective teaching and learning. The institution encourages both faculties and students to use the ICT tools for better teaching and learning. The Staff members create and upload E-Contents on the website. The current ICT tools and platforms available are:

LCD Projectors

Learning Management System

Wi-Fi Enabled Campus

Media Centre

Digital Library

Educational Applications

Digital initiative websites

The HEI had installed LCD Projectors in all the classrooms and Seminar Halls for the effective teaching and learning process. The E-Contents are regularly being uploaded through the Learning Management System (LMS) Portal.

The campus has 100% of Wi-Fi coverage with Internet speed of 100

Mbps bandwidth, this enables the stakeholders to utilize the digital initiatives of the HEI.

The institution has highly equipped Media Centre which is used for preparation of PowerPoints, Videos, and E-Contents etc.,

The Digital Library of the college provides access to the DELNET and INFLIBNET where lakhs of online E-Journals are available for students and faculty members.

The HEI encourages the staff and students to use the educational online learning platforms such as google classroom, ePG Pathsala, SWAYAM, etc.,

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://learn.hkrhc.ac.in/e-resource_lms.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

160

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The HEI prepares the Academic Calendar and the Teaching Plan in the beginning of the academic year. The staff and the students adhere the plan effectively. The Institution follows the academic and non-academic activities as per the academic calendar.

The Academic Calendar contains the following details such as:

- Vision and Mission, History of the College, College Address,

Phone number, Email Id, Website address, College Managing Committee details, Details of Teaching and Non-Teaching Staff with Designation, Part V activities and Student Support Services details.

- Members of IQAC and NAAC, Curriculum Development Cell.
- Internal Complaints Committee, Anti-Ragging Committee and Students Grievance Redressal Cell.
- Day Order details, holidays, dates of Continuous Internal Assessment Examinations and Term End Examinations, important days to be observed etc.
- The Academic calendar also has the code of conduct, leave application form and information about the students' insurance scheme.

The teaching plan helps the teachers and students to complete the teaching learning process effectively. The Teaching Plan has the details of unit wise distribution of the courses, topics to be covered, hours allotted for each topic. It ensures timely completion of the syllabi.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

165

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

68

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1902

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

4

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

23

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The centralised Educational Resource Management System - FLAIR 7.5 from CLAIR VOYANT -has expedited the mechanism of the examination system and minimised the human errors. IT integration in Examination Management System ensures the transparency, timeliness and confidentiality. The HEI has introduced new safety features in the answer scripts and also in the grade sheets provided to the students.

As a part of IT Integration, The CIAE marks are entered and assessed through ERMS. The students use ERMS to apply for the Term End Examination, download the Hall Ticket and pay the fees through online payment gateway. The students are allowed to download their admit card only after the attendance verification through ERMS. The Examination Schedule and result of Term End Examinations are displayed in the College website. The College follows central valuation pattern and the Awards Committee analyses the results and approves it for publication. The IT integration has shortened the duration of publication of Term End Examination results. Each student is given separate username and password to access the ERMS.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr02/2.5.3_Link_File.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes(PO), Programme Specific Outcomes(PSO), Course Outcomes(CO) are informed to the stakeholders in prior and same have been displayed on the HEI's website. Outcome Based Education was introduced in the year 2020 -21 to assess the academic performance of the stakeholders. It has been ensured that the revised syllabi of every programme aligns with the Vision and Mission of the Institution. Programme Outcomes(PO), Programme Specific Outcomes(PSO), Course Outcomes(CO) were drafted based on the Bloom's taxonomy and the same were displayed on the HEI's website. Due weightage is given to Continuous Internal Assessment Examinations (CIAE) which incorporate written tests, quizzes, assignments and seminars. The question papers for Term End Examinations (TEE) are being prepared in align with the Bloom's Taxonomy. To prioritize student - centric education, the learning community is encouraged to take part in theoretical and experimental learning through field trips, internships, industrial visits and competitions. To sensitise the faculty members with the needs and focus on Outcome based Education, orientation programmes and workshops were conducted. The students gain comprehensive knowledge, accountability, linguistic competence, communication skills, commitment to address social and environmental threats and to act as responsible, service-minded and duty-bound global citizens.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://hkrhc.ac.in/docs/naac/aqar2023-24/cr02/2.6.1_CO_File.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Outcome Based Education helps to assess and evaluate the performance of the students. All the Programmes have POs, PSOs and COs. POs confine to the knowledge, skills and behaviours that graduates acquire through a programme. PSOs are statements that shows the graduates' attributes. Mapping of COs with POs and PSOs is the first process towards evaluating the attainment level of the students. The mapping levels for COs, POs and PSOs are fixed as 0, 1, 2 and 3 for nil, low, medium and high correlations respectively. The CO direct assessment and indirect assessment are done as follows.

0 - Not attained

1 - 50% or more students scored above x% of marks

2 - 60% or more students scored above x% of marks

3 - 70% or more students scored above x% of marks

Note: - x is a number between 36 and 100 fixed by the faculty member handling the course or set in the department.

The HEI has an OBE Monitoring Committee to look after the mechanisms and assessment process of the attainment.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr02/2.6.2_Link_File.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

766

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.hkrhc.ac.in/docs/COE_AR_2023-24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.hkrhc.ac.in/docs/naac/SSS_2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The HEI updates the research policies and research activities on the website, regularly. The Institution provides all necessary infrastructural facilities and conducive environment to promote research activities in the campus. The entire campus has 24x7 Wi-Fi facility with high speed internet connectivity. Each research Centre is equipped with necessary software, computers and LCD facilities. The Institution provides seminar hall with LCD projector for the seminar, colloquium, viva-voce examination, etc. The research departments have their own libraries equipped with books, journals, instruments, DELNET, N-List and INFLIBNET are made available to the faculty members and students to facilitate their research activities.

The Institution provides seed money to the staff based on the recommendations by the Dean of Research. Copy leaks, the plagiar?sm software is available in the College to verify the Ph.D. theses and other research publications. To encourage the faculty members and Students, the Institution provides cash incentives for the publication of research articles in UGC -CARE journals. Faculty members are encouraged to apply for projects from various funding agencies such as UGC, CSIR DST, ISRO, DRDO,DAE,ICSSR, etc.,

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://www.hkrhc.ac.in/docs/policies/Research_Promotion_Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

2.20

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**34**

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****1.9**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr03/3.2.2_list_of_project.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

18

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	http://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr03/3.2.4_Any_additional_information.p df
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College provides a conducive environment for the promotion of eco-system for innovations, creations, research, entrepreneurs,

community orientation and incubation, Guidance and the required facilities are extended to induce the students to come out with technological innovations that may fulfil the needs of the society, Workshops, Seminars and Guest Lectures are arranged on Research Methodology to divert the career of the students toward research. Final year students are assigned project works so as to involve them in the preliminary level of research. Industrial visits are arranged to tune the interest of the students in the field of research.

The Eco Club organized programmes like International Paper Bag Day, International Mountain Day and Paper Bag Distribution Programme. NSS units organized various events like Blood Donation Camp, Education Development Day, Free Eye Checkup Camp, International Yoga Day, Drive against Drugs, Village Adoption and Cleaning Programme. NCC Army wing organized several programmes like Sapling Plantations, Swatch Bharat Summer Camp, Biodiversity Forest Maintenance, Drug free Tamilnadu. NCC Navy wing organized programmes like Workshop on Enlight your Personality, Workshop on Empower Her from Bud to Blossom etc., Red Ribbon Club organized Poster Making Contest and Workshop on Life Skills Development etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr03/3.3.1 Upload any additional.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

57

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for

A. All of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

49

File Description	Documents
URL to the research page on HEI website	http://www.hkrhc.ac.in/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

74

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

63

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr03/3.4.4_Additional_Upload.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

118

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

51

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

3.82583

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

3401413.05

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The HEI has 18 extension activity clubs functioning effectively. Each clubs have a Coordinator and members. These clubs conduct programmes both on and off the campus.

NCC Army and Navy, NSS (6 units), Youth Red Cross Society (YRC), Red Ribbon Club, Consumer Club, Eco Club, Human Rights Club, Science Communication Club, Health and Fitness Club, Yoga club, Library Science and Information club, Fine Arts Club, Anti Drug Club, Anti Dowry Club, Youth Welfare Club, Yuva Tourism Club, Standards Club and Physical Education are conducting extension activities.

These outreach programmes help the students to experience the grass root life of the rural community and the problems confronted by them in their day to day life. Students emphasize on the need for a clean environment, hygiene, sanitation in the neighborhood, and waste disposal in the respective adopted villages which have made them to be in the status of good citizens of India. These programmes helps to identify the needs of local communities and villages. These activities play essential role in inculcating the tendency of dedication among students and make them understand our culture and tradition as it is exhibited in rural regions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr03/3.6.1 Upload any additional.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

470

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

131

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

18605

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

265

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

28

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Infrastructure:

The campus is spread over 25 acres. The college offers 17 undergraduate programmes 11 postgraduate programmes and 5 research

programmes. The college encompasses: 19 departments, 83 classrooms with LCD projectors, green boards, ceiling fans, smart TV with Wi-Fi facilities. All departments have separate faculty rooms.

Laboratories:

The laboratories are well-equipped with multiple sets of apparatus, and 319 high-performance computers have been installed to scale up research on campus. Modern research equipment has been procured to encourage faculty members.

Media Centre

The HEI has a state-of-the-art Media Centre with the latest gadgets. It has a lecture capturing system, an Audio video facility, and a high configuration computer with software for the preparation and editing of e-contents.

The staff room and the old restrooms have been renovated. The Office of the Controller of Examinations is located in a separate building which has a strong room, printing area, stationery shelves, store room and stock room for keeping the examination records.

Add-on facilities:

Standby generators, UPS, purified drinking water, washrooms and sanitary facilities for the differently-abled students, CCTV, solar power, Wheelchairs, Health Care Centre, Zoology Museum, Counselling Room, Post office, e-Services centre, English Language Laboratory, IGNOU Study Centre, NPTEL local chapter etc are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/infrastructure/

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural Activities

The College fosters cultural activities by organizing events as a

part of the College Day, NSS Day, NCC Day, Yoga Day and Women's Day celebrations. Samathuva Pongal, Onam celebrations. The students represent the University in various cultural events.

Facilities for Sports and Games

The HEI has exclusive playgrounds for various sports and games, supported by a well-equipped Department of Physical Education. Facilities include an auditorium, an outdoor stadium, and a multipurpose indoor stadium, all available for cultural events, sports, and games. The Outdoor Gallery has a capacity of 500. A well-equipped gymnasium and a yoga center are available.

Playground facilities for Outdoor Games:

Cricket Ground 1

Cricket Nets 2

Football 1

Ball badminton 1

Kho-kho 1

Kabbadi 2

Volleyball 1

Tennikoit 3

Throw ball 2

Athletics 400 meters Track 1

Obstacles course 1

Firing Range 1

Facilities for Indoor Games:

Chess 4 sets

Carrom 2 boards

Volleyball 1

Badminton 1

Basket Ball 1

Table Tennis 1

Skating Ring 1

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://sports.hkrhc.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

83

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

37.11785

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General Library has a total number of 56,741 books. All books are barcoded. The mechanisms of entry of new books and lending of books are digitalized. The library has digitalized subject-wise and author-wise catalogues. The E-Gate Entry, a separate barcode reading machine is used to count the footfalls of the day to day library users. The built-up area of the library is 4490 square feet, with separate reading rooms for the staff and students.

The Library uses ERMS FLAIR software. The HEI's Library is fully automated with the library networks like DELNET, N-List, and OPAC, which helps in downloading e-journals and e-books. The library has browsing facility with 43 computers exclusively for the students. The facilities like internet connectivity, reprographics and printing are available.

National and International journals, E- books and E-magazines and E-resources through N-LIST INFLIBNET are available. In addition to the central library, research centres maintain separate libraries to provide additional resources for research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lib.hkrhc.ac.in/

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

969131

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

926

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has an extensive IT plan that attempts to guarantee adequate cyber security, connectivity, and efficient sharing of resources and knowledge among teachers and students.

The College has subscribed the Office Automation Software named 'FLAIR' - ERMS and it has been updated periodically. The HEI maintains records of all administrative, academic and financial activities such as fees collection, student's attendance, and internal marks through the software. Wi-Fi connectivity throughout the campus with a bandwidth exceeding 50 mbps is available and all the class rooms are provided with ICT facility.

The campus is under the surveillance with 40 CCTV cameras, 24x7. To ensure cyber security, the HEI has Hardware Firewall software, RFID cards and Bio-Metric scanner. The HEI has availed Cloud Server facility to manage, process and retrieve its ERMS data. It facilitates secure and user friendly access to the college e-resources and reduces web traffic

1. Desktop Computers - 409

2. Laptops - 8

3. Bio-Metric scanner - 4

4. Printers & Copiers-standalone professional - 63

5. Printers-ID card - 1

6. Projector in Departments and Labs - 94

The online journals and e-books can be accessed through DELNET. The standby generators and the UPS helps uninterrupted power supply.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/docs/naac/aqar2022-23/cr04/IT_Policy.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2585	319

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre

A. All four of the above

Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/docs/naac/Media_Centre.mp4
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

152.45

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The HEI has well organized systems and procedures for the maintenance of campus infrastructure. The college has spent an amount of ₹1,52,45,964 towards the maintenance of physical, academic and support facilities. A supervisor, assistants, electricians, and plumbers are maintaining the building and its infrastructure. Internal and External Academic Audits, Administrative Audits, Green Audit, Energy Audit, Environmental Audit and ISO 9001:2015 Certification Audit have been conducted periodically. The academic and administrative audit reports help in improving the academic and infrastructural facilities of the HEI. This report includes assessments and recommendations related to various academic and administrative aspects. Registers are maintained in the laboratories and the library to do stock verification on a regular basis and to record maintenance procedures. The Library is updated every year. All the books are barcoded. The sports equipment, playgrounds, fitness centre, Indoor stadium, outdoor gallery are well maintained. Hardware and

software technicians periodically carryout the maintenance services of computers and accessories. The classrooms and seminar halls are utilised for curricular, co- curricular and extracurricular activities which facilitate the holistic development of the academic community. The Lab technicians periodically check the functioning of all the equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/infrastructure/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1724

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

824

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga,

A. All of the above

**Physical fitness, Health and Hygiene)
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	http://www.hkrhc.ac.in/docs/naac/agar2023-24/cr05/5.1.3 Additional Upload.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1771

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

398

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

214

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

48

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

62

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Higher Education Institution (HEI) maintains an active student council comprised of representatives from diverse disciplines. Annually, a student council meeting is convened wherein new members are nominated during the first academic session, and the Principal elucidates the objectives, roles, and responsibilities of the council. Priority is accorded to implement their suggestions. Additionally, the student council is given ample representation in academic bodies including the IQAC, Internal Complaints Committee, Anti Ragging Committee, SIP, Library Committee, and Readers' Club. In order to promote participatory management, the students are entrusted with various responsibilities to foster leadership qualities commensurate with their abilities under the guidance and supervision of faculty members. The college is committed in maintaining a safe, violence-free, and gender discrimination-free campus. Regular committee meetings facilitate the seamless operation of the college. These opportunities enable students to develop leadership skills across diverse domains.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/student-council/

5.3.3 - Number of sports and cultural events / competitions organised by the institution

146

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The HEI has an active Alumni Association, founded in 2002. The Alumni Association conducts Alumni Meet at each Department every year. The Executive Committee, consisting of the President, Secretary, Treasurer, and four Executive Members, oversees its operations. The Association aims to reconnect former students with the college and strengthen alumni ties. Many alumni have excelled in fields such as medicine, education, law, engineering, journalism, and public services, with some holding prestigious positions, like Former Chief Minister O.Paneerselvam. Another distinguished alumnus, Mr. Krishnan Sudanthiran, an Indo Canadian Businessman donated Rs. 1.75 lakh from the United States to establish a purified drinking water facility on campus. With the active support of the Alumni Association, the college strives to achieve excellence. During alumni reunions the old students reflect, share memories, ideas and discuss initiatives for the development of the Institution and the welfare of its stakeholders. The institution has also established the Luminary Alumni Award to honor notable alumni across various fields.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/alumni-about/

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The HEI's Vision and Mission reflect the noble and philanthropic idea propounded by the Founder to provide the best type of higher education to all, especially to students hailing from minority Muslim community, rural agricultural families and under privileged sections of the society, inculcating the sense of social responsibility in them.

The HEI has a well-structured and synchronized Governance in tune with the Vision and Mission of the Institution. It integrates in such a manner to encourage all students to develop and imbibe discipline, dignity, dedication and diligence to emerge as socially conscious citizens.

The college governance involves active participation of the Managing Committee to oversee all the Academic and Non-academic activities of the institution. The Committee frames policies on admission, the appointment of Teaching and Non-teaching staff, resource mobilization, and academic infrastructure. The Principal disseminates the academic responsibilities by constituting various committees such as the IQAC, Academic Council, Curriculum Development Cell, Research, Examination, Library, Grievance Redressal, Students Welfare and Extra-Curricular Activities. The faculty members are actively involved in the decision-making processes. It helps in effective coordination with the hierarchy.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.1.1_Link_A_I.pdf

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college has a well-defined organizational structure in align with its leadership. The HEI follows decentralization and has a participative management structure. It conducts meeting with its stake - holders periodically and involves them at different levels of decision making.

The Management, which is at the helm of affairs, comprises the President, Secretary & Correspondent, Managing Committee Members and Principal. The Policies and processes that govern the HEI are discussed and initiated by this core team before the same is disseminated to others at the operative levels. The Principal steers the operations of the college, assisted by the IQAC, Deans, Department Heads, Faculty, Staff and Student representatives at all levels.

Decentralization of Academic and Administrative functions are carried out by various committees such as IQAC, Office of the Controller of Examinations, Office of the Deans, Curriculum Development Cell, Finance Committee, Research Advisory Committee, Continuous Internal Assessment Examinations Cell, Library Advisory Committee, Extension Activities resulting in better coordination, professional growth, active participation, liability and knowledge sharing among academics. The institution follows a bottom-up approach. Deans and Department Heads support the Principal in making overall decisions, implementing, and coordinating all actions that lead to the Institution's effective and efficient functioning.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.1.2_Link_A_I.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The HEI had clearly articulated and implemented the following strategic plan

1. Prepared the Academic Calendar
2. AQAR, NIRF and AISHE reports had been successfully prepared and submitted
3. Generated revenue to the HEI by collaborating with private firms, Multi- National Corporations, NGOs.
4. Department of Zoology and History have been upgraded as Research Centres
5. Curriculum Development Cell conducted periodical meetings
6. Conducted Boardsof StudiesMeetings
7. Conducted Academic Council Meeting
8. Conducted Governing Body Meeting
9. Green, Energy and Environmental Audits were conducted
10. Prepared Teaching Plan
11. Autonomous External Peer Review was conducted during the year
12. Constructed new toilets for both men and women were conducted

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.2.1_Link_A_I.pdf
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The HEI has a well-organized governance structure, frames policies, service rules and procedures in align with UGC regulations. The HEI adheres to the policies drafted by the UGC, State Government and Madurai Kamaraj University. The general rules of service and promotion under CAS are as per the government norms.

The Secretary & Correspondent oversees all the administrative activities. The Management Committee comprises Members from the Founder's family and University nominee. The Principal is the Ex-officio member of the Management Committee.

The Principal is the administrator of all academic and non-academic activities with the assistance of IQAC and formulates policies. The bodies such as Governing Body, Academic Council, Board of studies and Finance committee support the Principal in the decision making. The Curriculum Development Cell designs the Curriculum frame work in consultation with the Chairmen of BoS. The Controller of Examinations and CIAE undertake all the examination related activities. Academic Deans and IQAC guide both academic and research activities.

Under the headship of the Principal, the Part- V clubs are undertaking extra-curricular activities. Besides, there is a Student-Support Service which includes Anti-Ragging Committee, Grievance Redressal Cell, Internal Complaints Committee and Placement Cell are functioning effectively.

File Description	Documents
Paste link to Organogram on the institution webpage	http://www.hkrhc.ac.in/organogram/
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.2.2_Link_A_I.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- IQAC regularly organizes programmes for Teaching and Non-Teaching staff
- Awareness Programme on the Benefits of ESIC is conducted for Unaided Staff members
- Organized a free Eye Screening Camp for Teaching and Non-Teaching staff
- Staff can avail Interest - Free Festival advances (loans)
- Fee concessions are provided to the wards and spouses of staff members
- Employee welfare initiatives - Maternity leave, Medical claim, EPF, and Insurance benefits
- Free transportation for Women staff
- Unaided staff are provided Marital leave with salary
- Sports events are conducted for Teaching and Non-Teaching staff
- Cash Incentives are awarded for the publication of research articles
- Provides Seed Money for research to the teaching staff
- On- Duty permission is provided to attend Induction Programmes, Refresher Courses, External Examiners, Board of Studies and Resource Persons
- Staff members have access to the Virtual Library and free Wi-Fi
- Separate canteens for Men and Women staff
- Common staff room has been renovated
- Staff can avail personal counselling
- RO drinking water, E- Service, Post Office, Fitness Centre, Health Care Centre, Day Care Centre and designated parking areas for two-wheelers and four- wheelers are provided

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.3.1_Link_A_I.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

67

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

253

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

To ensure transparency and accountability, the HEI conducts both Internal and External financial audits regularly. These audits ensure financial discipline. Finance committee is responsible for allocating funds for different activities. It presents its allocation proposals to the Governing Body for approval. At the end of each financial year, the accounts undergo an external audit conducted by an auditor. The final audit report is subsequently submitted to the Joint Director of Collegiate Education for their Audit once in a year. The College has a Statutory Auditor for filing Income Tax. In addition to the financial Audits, the college conducts Internal physical audit through various nominated verification committees.

The External audit encompasses a comprehensive scrutiny and verification of various aspects, including:

- **Functional Expenses:** This involves a thorough examination of expenditures incurred, such as Purchase order, receipt and Invoice verification.
- **Stock Verification:** The audit includes the inspection and verification of Stock registers
- **Verification of Fee accounts:** The audit examines various fee categories, including Tuition fees, Examination fees, Special fees, Scholarship & Autonomous accounts and other sources of income.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.hkrhc.ac.in/aaa-reports/

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.9305

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**Mobilisation of funds and the Utilisation of resources**

- The HEI Generates revenue by collaborating with MNCs and NGOs.
- Generates revenue through various fees, such as Admission, Examination, Laboratory, Transportation, and Amenities charges, as well as fees for Certificate and Diploma courses, etc.
- Additionally, the Government of Tamil Nadu provides salary support for Aided Teaching and Non-Teaching Staff, sanctioned by the University Grants Commission (UGC).
- Alumni Fund is generated from the contributions of the like-minded Alumni and collected amount is given as prizes to the meritorious students.
- Baithulmal and Students Welfare Fund are mobilized by the college from the Philanthropist and Well-wishers. The money collected is distributed to economically weak and deserving students.
- Contributions from Philanthropist and Well-wishers are mobilized and used to provide endowment prizes to the outstanding students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.4.3_Link.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1. Fostering Innovation through Indigenous Ideas

- A software indigenously designed and developed by the students of the Department of Information Technology has been tested and being used for the Book Depot of the college, namely Book Depot Management System (BDMS)
- The Faculty Members and Students of the Department of Biochemistry have setup a biogas unit. The biogas output from the unit is successfully utilized for the laboratory purpose
- A faculty member from Physics Research Centre is developing an instrument Photo Degradation Setup - UV Visible which will be immensely useful for research

2. Green Campus Initiatives

- Planted more than 500 saplings inside the campus during this Academic Year
- Creation of Miyawaki Forest including trees such as Paradise Tree, Rosewood Tree, Clove Tree, Pterocarpus Tree.
- Planted fruit bearing tree saplings
- In collaboration with the Forest Department, more than 200 bamboo saplings were planted
- Installed drip irrigation facility throughout the campus
- Maintaining Herbal Garden with numerous herbs and plants having medicinal value
- Rain water storage bunds were constructed on the campus
- Maintaining fruit garden

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.5.1_Link.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC incorporates the feedback received from the stakeholders to strengthen teaching-learning process, structures and methodologies. The Higher Education Institution (HEI) has implemented the TANSICHE (Tamil Nadu State Council for Higher Education) syllabus for the academic year 2023-24. This syllabus includes Mandatory Core Courses, Elective Courses, Skill Enhancement Courses, Ability Enhancement Courses, and Non-Major Elective Courses for all Undergraduate (UG) and Postgraduate (PG) programs, following the Choice-Based Credit System (CBCS) and Outcome-Based Education (OBE). Courses are categorized based on their local to global relevance, and feedback has been collected from Students, Faculty, Alumni and Employers. The HEI incorporates academia-industrial collaborations, ability and skill enhancement modules, industry-based projects, entrepreneurship, foundation courses for competitive examinations, and assuring the quality of education.

The teaching plan meticulously prepared by faculty members includes learning objectives, course outlines, instructional strategies, assessment criteria, and evaluation methods for each course. This plan is designed based on the syllabus to be covered, the skills to be developed, and the outcomes expected from the students. This structured teaching plan helps the faculties to effectively engage students, foster critical thinking skills, and promote a stimulating learning environment within the HEI's academic programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.hkrhc.ac.in/docs/naac/aqar2023-24/cr06/6.5.2_Link_A_I.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://hkrhc.ac.in/docs/naac/aqar2023-24/cr06/Annual_Report_2023-24.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The enrolment of women students outnumbered men students bears a testimony to gender equity in the HEI. To promote awareness of gender equity, the HEI hosts programmes and events. Regardless of caste, gender, or religion, the college admits students from all walks of life. To keep an eye on campus safety, the college maintains a number of committees and complaint boxes are placed across the campus. According to the policies and procedures of statutory bodies like UGC, MHRD, etc., the HEI has established a number of committees having female faculty members including the

Internal Complaints Committee (ICC), Grievance Redressal Cell, and Anti-Ragging Committee are functioning effectively.

The Internal Complaints Committee monitors complaints against allegations of sexual harassment. Complaint boxes has been placed at several locations throughout the campus by the college's Grievance Redressal cell. It is checked once in every two weeks, and appropriate actions are subsequently taken. Separate webpages are made available for the students to lodge complaints related to the above mentioned committees. The Women's Forum addresses issues faced by girl students and provides appropriate solutions. The entire college functions with the co-existence and harmony of all the students and faculty members without any discrimination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.hkrhc.ac.in/docs/naac/aqar2022-23/cr07/7.1.1_Relevant_information.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Response:

The college has made conscious efforts to enhance the eco-friendly milieu by proper segregation of degradable and non-degradable wastes as follows:

Solid Waste:

- Green and blue-coloured waste bins are placed in each

building's corridors to segregate degradable and non-degradable waste, respectively.

- The waste generated in the campus includes wrappers, glass, metals, paper, etc. are put together in the garbage pit.
- Non-biodegradable and plastic waste are disposed off by the municipal collection centre.
- Leaf litter can decompose systematically over a period of time to be used as manure for the gardens in the institution.
- Sanitary napkin incinerators have been installed in the girls' hostel to facilitate the disposal of sanitary napkins in an eco-friendly way.

Liquid Waste:

- Effluents from the laboratory, hostel, and canteen are the major liquid waste.
- The laboratory waste does not contain hazardous chemicals, and periodic monitoring is done by the maintenance team.
- Laboratories have shifted the experiments from macroscale to microscale in order to reduce the chemical waste.

E-waste:

- The college has entered into an MoU with Trittech Systems, Porur, Chennai, which procures the damaged computers and other non-repairable e-waste and issues recycling certificate.
- UPS batteries are recharged, repaired, or exchanged by the suppliers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution

A. Any 4 or all of the above

system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The NSS units of our college organised various events, viz.,

- **Veterinary camp and survey of unvaccinated cows in U.Karvelanpatty on 03.03.2024 and 28.02.2024.**
- **Survey of unemployability in U.Ammapatty, 03.03.2024.**
- **Human chain and Street play about "Swachh Bharat Abhiyan" on**

26.02.2024 & 27.02.2024.

- Cleanliness activities in U.Karuvelanpatty and U.Ambasamudrum on 18.02.2024 and 01.03.2024.
- 500 samplings were planted under the campaign "MERI MATI MERA DESH" on 10.08.2023.

Kunangudiyor Tamil Peravai was organised in commemoration of the former Professor K. Abdul Kapur centenary celebration on 21.02.2024.

Tamil Valarchi Thurai organised Ilaiyor Ilakkiya Payirchi Pasarai on 19.02.2024.

Blood Donation Camps were organised on 14.02.2024 and 09.08.2023.

Samathuva Pongal festival was celebrated on 13.01.2023.

International conference on "Reshaping the Nuances of Literature, Language, and Culture" was conducted by the English department on 11.01.2024.

The Youth Welfare and Andril Ilakkiya Suttram jointly organised an intercollege literacy competition on 09.09.2023.

Prediabetic Screening and Prevention Camp was organised by HFC on 08.09.2023.

Awareness Programme on Safety use of LPG Cylinder conducted by CCC on 07.09.2023.

A seminar on "Oncology" about the diagnosis, treatment, and prevention of cancer was organised by HFC on 19.07.2023.

Fruits and Trees Plantation Programme was organized by Physical education department on 17.07.2023.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- The NSS units organised various events
 - Voter's awareness campaign and pledge, 12.03.2024
 - A street play on Swachh Bharat Abhiyan, 27.02.2024.
 - Voter's awareness rally on National Voter's Day, 25.02.2024.
 - A plastic awareness rally programme on 22.01.2024.
 - Voter's awareness programme on 05.01.2024
 - Helmet awareness rally on 02.02.2024.
- On 26.02.2024, a human chain program was organised to create awareness on the ill-effects of open defecation
- The antidrug club organised a seminar on 'Evil Effects of Narcotics' on 06.02.2024.
- RRC conducted a poster-making competition on blood donation on 05.02.2024.
- Republic Day was celebrated.
- An Awareness Programme on "Energy Conservation" was conducted by the PG Economics Department in association with TANGEDCO on 20.12.2023.
- Department of Tamil and Police Department, conducted a meme competition on drug eradication on 11.08. 2023.
- A short film on Periyar in Vaikom Satyagraha was screened on 12.09.2023.
- Independence Day was celebrated.
- A Documentary show on Quit India Movement as screened on 09.08.2023.
- Free Legal Aid Centre organised a Legal Awareness Programme on "POCSO Act" on July 7, 2023.
- Rally & Human Chain Drive Against Drug Abuse & Illicit Trafficking was conducted on 26.06.2023.
- On 23.06.2023, Antidrug Club organised an anti-drug awareness rally.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor

A. All of the above

adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Republic Day was celebrated.
- Samathuva Pongal was celebrated.
- As a part of Parakram Diwas a documentary on Netaji Subash Chandra Bose was screened on 11.01.2024.
- An elocution competition was organized by YRC for observing National Youth Day on 08.01.2024.
- On the International Year of Millets 2023, a culinary competition was conducted on 20.12.2023.
- Human Rights Day was celebrated on 14.12.2023
- On the eve of International Mountain Day, an eco-conscious documentary film "Mountain Matters" was shown by the Eco club on 11.12.2023.
- Commemorating World Food Day, a Grand Food Festival was organized on the theme "Water is Life, Water is Food, Leave No One Behind" on 05.10.2023.
- A one-day educational tour to Eravikulam National Park & Munnar, was arranged on 27.09.2023, observing World Tourism Day.
- World Ozone Day was observed on 16.09.2023 by conducting a poster-making competition.
- The quiz programme was organized by the YRC to observe International Literacy Day on 08.09.2023.
- Teachers' Day was celebrated on 05.09.2023 by the NSS volunteers.

- An awareness rally was organized on Women's Equality Day (29.08.2023).
- Eco club organized a paper bag making programme on World Paper Bag Day (12.07.2023).
- On 21.06.2023, International Yoga Day was celebrated with Yoga Ratna Dr. V. Joe.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice - 1 Career Placement

Best Practice - 2 E-Governance

File Description	Documents
Best practices in the Institutional website	https://www.hkrhc.ac.in/docs/Best_Practices_2023-24.pdf
Any other relevant information	https://www.hkrhc.ac.in/docs/Placement_2023-24.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Gender Equity

'If a woman is educated the whole family is educated', this unforgettable observation of Jawaharlal Nehru is the case. The institution had been meant only for men students till 1991. Considering the responsibility of empowering women through Higher education, the Management converted the college into a co-

educational institution and admitted women students. There after the strength of women students increased considerably and provide quality education with safety and security. The HEI operates 12 buses exclusively for the conveyance of women students. Further, in order to encourage gender equity, the number of female faculty also increased. As of now 64 women professors are employed. Hostel facilities have been made available exclusively for women students. The HEI also has Women's Forum, ICC to address sexual harassments and gender-based violence on campus. A separate building with women's canteen, prayer hall, seminar hall, day care centre has been provided to accommodate women students exclusively. This desirable change ultimately liberated them from the restricted socio-economic status and paved the way for the establishment of gender equity in the agricultural rural belt. Courses such as Tailoring, E- Services, Sports and Yoga activities contribute for the mental and physical well-being of women students.

File Description	Documents
Appropriate link in the institutional website	http://www.hkrhc.ac.in/institutional-distinctiveness/
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To construct an open auditorium to accommodate all students.
- To construct new restroom for Men students.
- To plant a minimum of 500 saplings inside the campus and to lay drip irrigation system for newly planted saplings.
- To construct a separate bus shelter.
- To increase the number of Extension and Community Outreach Programmes.
- To conduct more number of International conferences/ seminars.
- To sign more number of MoUs with Government and Non-Government agencies.
- To establish a research lab in the Commerce Research Centre.
- To upgrade the Departments of Tamil and Chemistry into Research Centres.
- To replace the existing UPS system with an upgraded one in Commerce and IT Labs.