

(An Autonomous Institution

(Affiliated to Madurai Kamaraj University, Madurai) Re-Accredited with "A++" Grade by NAAC (3<sup>rd</sup>Cycle) Uthamapalayam - 625533, Theni (District), Tamil Nadu, India. www.hkrhc.ac.in

### Internal Quality Assurance Cell (IQAC)

### **MINUTES OF IQAC MEETING 2023-24**

Date: 12th July 2023

Time: 11 A.M.

Venue: IQAC Office

Chairperson: Hajee Dr. H. Mohamed Meeran

#### Members present:

Hajee Dr. H. Mohamed Meeran,	Chairman IOAC	Ha
Principal.	Chairperson, IQAC	
Hajee Dr. N. Mohamed Sameem, Associate Professor of Economics	C1'	N.M. Vary
	Coordinator, IQAC	W.W. Cho Er
Mr. S. Mohamed Rowther,	A : - t 1: t IOAG	Smc .
Assistant Professor of English	Assistant Coordinator, IQAC	70.17
Dr. M. Mohamed Ishaq,		· And
Assistant Professor of Commerce	Assistant Coordinator, IQAC	Uning
Mr. S. Abubacker Siddiq,	1 1	SASWALL
Assistant Professor of English	Assistant Coordinator, IQAC	SK SWILL Y
Hajee M. Dharvesh Mohideen,		don i
Secretary & Correspondent.	Management Nominee	1000.
Hajee. D. Syed Meera Mohideen,		Syes. M. Mol
Co-Opted Member.	Management Nominee	syes -
Hajee. Dr. M. Howdh Mohideen,		M
Former Principal.	Local Society Nominee	1/1/200
Dr. S.A. Noor Mohamed,		8 att
Former Head & Associate Professor of Che	mistry. Alumni Nominee	1
Hajee. Dr. S. Sirajudeen,		SPA
Head & Associate Professor of Computer S	cience. Faculty Nominee	0,010
Dr. A. Abbas Manthiri,		I LE M X
Head & Associate Professor Commerce.	Faculty Nominee	HALMANI SOM
Dr. T.K. Thirumalaisamy,		(BILLAMA
Associate Professor of Physics.	Faculty Nominee	Bannit
Mr. A. Ajmal Khan,		OOU W/
Office Superintendent.	Administrative Officer Nominee	XX4 Y
Mr. L.S. Prabhaakaran,		James
MD, LS Mills, Theni.	Industry Nominee	76
Mr. K. Ahmed Meeran,	. /	(V) 1 N
II B.Com, Roll No.22UCR45.	Student Nominee \	ment
Ms. S. Raahina Fathima,		77/2
III B.Sc. Zoology, Roll No.21UZY19.	Student Nominee -	Tooking thing.
Ms. S. Gayathri,		1
II M.Sc. Mathematics, Roll No.22PMA05.	Student Nominee	Brw

#### **Resolutions:**

- 1. To renovate staff room
- 2. To construct new rest room for Men Staff
- 3. To install green boards in all the classrooms
- 4. To install ceiling fans in all classrooms
- 5. To purchase new furniture for staff room and IQAC
- 6. To renovate the IT lab and to restructure the lay out
- 7. To promote revenue generation activities in collaboration with private firms
- 8. To renovate the toilet for Men students
- 9. To construct a new entry gate in front of women's hostel
- 10. To plant Fruit bearing trees in the campus
- 11. To plant saplings in association with the Forest department
- 12. To provide more seed money to the staff

Dr.N.MOHAMED SAMEEM

Coordinator
Internal Quality Assurance Cell
Hajee Karutha Rowther Howdia College
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Uthamapalayam

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Internal Quality Assurance Cell (IQAC)

### **Action Taken Report 2023-24**

Date: 25th March, 2024

- 1. Staff room had been renovated
- 2. Constructed new rest room for Men staff
- 3. Installed green boards in all the classrooms
- 4. Installed ceiling fans in all the classrooms
- 5. Purchased new furniture for staff room and IQAC
- 6. Renovated and restructured the IT lab
- 7. Planted fruit bearing trees in the campus
- 8. Planted variety of saplings in association with the Forest department

Dr.N.MOHAMED SAMEEM

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of IQAC Meeting

Date: 25th March, 2024

Time: 10:30 A.M.

Venue: IQAC Office

Chairperson: Hajee Dr. H. Mohamed Meeran

#### Members present:

Hajee Dr. H. Mohamed Meeran,	Chairmanan IOAC	the
Principal	Chairperson, IQAC	
Dr. N. Mohamed Sameem,	Candinatan IOAC	M.M. Long.
Associate Professor of Economics	Coordinator, IQAC	11
Mr. S. Mohamed Rowther,	A .: A A Coordinator IOAC	SMY
Assistant Professor of English	Assistant Coordinator, IQAC	
Dr. M. Mohamed Ishaq,	IOAC	(4).
Assistant Professor of Commerce	Assistant Coordinator, IQAC	I May
Mr. S. Abubacker Siddiq,	I I I I I I I I I I I I I I I I I I I	SNSWOW
Assistant Professor of English	Assistant Coordinator, IQAC	0
Hajee M. Dharvesh Mohideen,		for.
Secretary & Correspondent.	Management Nominee	910.1
Hajee. D. Syed Meera Mohideen,		2 Junes
Co-Opted Member.	Management Nominee	Sycan.
Hajee. Dr. M. Howdh Mohideen,		MID
Former Principal.	Local Society Nominee	1 line
Dr. S.A. Noor Mohamed,		0 14
Former Head & Associate Professor of Chen	nistry. Alumni Nominee	371
Hajee. Dr. S. Sirajudeen,	084	
Head & Associate Professor of Computer Sc	ience. Faculty Nominee	0.00
Dr. A. Abbas Manthiri,		1 APL M
Head & Associate Professor Commerce.	Faculty Nominee	V. Ylassis
Dr. T.K. Thirumalaisamy,		A)
Associate Professor of Physics.	Faculty Nominee	amment
Mr. A. Ajmal Khan,		asing
Office Superintendent.	Administrative Officer Nominee	Kraist.
Mr. L.S. Prabakaran,		
MD, LS Mills, Theni.	Industry Nominee	<u>*</u>
Mr. K. Ahmed Meeran,	-	a. sl.
II B.Com, Roll No.22UCR45.	Student Nominee	Kild.
Ms. S. Raahina Fathima,		
III B.Sc. Zoology, Roll No.21UZY19.	Student Nominee	Daahinafathima:
Ms. S. Gayathri,		1
II M.Sc. Mathematics, Roll No.22PMA05.	Student Nominee	Brus

#### **Resolutions:**

- 1. To purchase movable white boards.
- 2. To renovate the rest room for women staff.
- 3. To construct a separate room for Bus Drivers.
- 4. To install a self- made biogas unit.
- 5. To procure dust free chalk in order to protect environment.
- 6. To develop an indigenous software for book depot management.
- 7. To start Road Safety Club in the HEI.
- 8. To replace the computers in IQAC.
- 9. To upgrade RAM of computers in Commerce CA Lab.

10. To construct bus shelter.

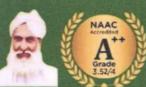
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Internal Quality Assurance Cell (IQAC

### **Action Taken Report 2023-24**

Date: 19th June 2024

- 1. Purchased movable white boards
- 2. Renovated the rest room for women staff
- 3. Installed and tested a self- made biogas unit
- Developed an indigenous software for Book Depot Management System (BDMS)
- 5. Started Road Safety Club in the HEI
- 6. Replaced the computers in the IQAC

7. Upgraded the RAM of computers in Commerce CA Lab

Dr.N.MOHAMED SAMEEM

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