

# HAJEE KARUTHA ROWTHER HOWDIA COLLEGE

(An Autonomous Institution)

(Affiliated to Madurai Kamaraj University, Madurai)  
Re-Accredited with "A++" Grade by NAAC (3<sup>rd</sup> Cycle)

Uthamapalayam - 625533, Theni (District), Tamil Nadu, India.

www.hkrhc.ac.in

## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MINUTES OF IQAC MEETING 2023-24

**Date:** 12<sup>th</sup> July 2023

**Time:** 11 A.M.

**Venue:** IQAC Office

**Chairperson:** Hajee Dr. H. Mohamed Meeran

**Members present:**

<b>Hajee Dr. H. Mohamed Meeran,</b> Principal.	Chairperson, IQAC	
<b>Hajee Dr. N. Mohamed Sameem,</b> Associate Professor of Economics	Coordinator, IQAC	
<b>Mr. S. Mohamed Rowther,</b> Assistant Professor of English	Assistant Coordinator, IQAC	
<b>Dr. M. Mohamed Ishaq,</b> Assistant Professor of Commerce	Assistant Coordinator, IQAC	
<b>Mr. S. Abubacker Siddiq,</b> Assistant Professor of English	Assistant Coordinator, IQAC	
<b>Hajee M. Dharvesh Mohideen,</b> Secretary & Correspondent.	Management Nominee	
<b>Hajee. D. Syed Meera Mohideen,</b> Co-Opted Member.	Management Nominee	
<b>Hajee. Dr. M. Howdh Mohideen,</b> Former Principal.	Local Society Nominee	
<b>Dr. S.A. Noor Mohamed,</b> Former Head & Associate Professor of Chemistry.	Alumni Nominee	
<b>Hajee. Dr. S. Sirajudeen,</b> Head & Associate Professor of Computer Science.	Faculty Nominee	
<b>Dr. A. Abbas Manthiri,</b> Head & Associate Professor Commerce.	Faculty Nominee	
<b>Dr. T.K. Thirumalaisamy,</b> Associate Professor of Physics.	Faculty Nominee	
<b>Mr. A. Ajmal Khan,</b> Office Superintendent.	Administrative Officer Nominee	
<b>Mr. L.S. Prabhaakaran,</b> MD, LS Mills, Theni.	Industry Nominee	
<b>Mr. K. Ahmed Meeran,</b> II B.Com, Roll No.22UCR45.	Student Nominee	
<b>Ms. S. Raahina Fathima,</b> III B.Sc. Zoology, Roll No.21UZY19.	Student Nominee	
<b>Ms. S. Gayathri,</b> II M.Sc. Mathematics, Roll No.22PMA05.	Student Nominee	

## Resolutions:

1. To renovate staff room
2. To construct new rest room for Men Staff
3. To install green boards in all the classrooms
4. To install ceiling fans in all classrooms
5. To purchase new furniture for staff room and IQAC
6. To renovate the IT lab and to restructure the lay out
7. To promote revenue generation activities in collaboration with private firms
8. To renovate the toilet for Men students
9. To construct a new entry gate in front of women's hostel
10. To plant Fruit bearing trees in the campus
11. To plant saplings in association with the Forest department
12. To provide more seed money to the staff



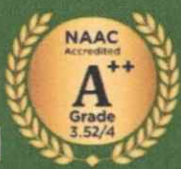
**Dr. N. MOHAMED SAMEEM**  
Coordinator  
Internal Quality Assurance Cell  
Hajee Karutha Rowther Howdia College  
Reaccredited With "A++" Grade by MAAC (3rd Cycle)  
Uthamapalayam



**PRINCIPAL**  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report 2023-24

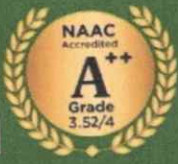
**Date: 25<sup>th</sup> March, 2024**

1. Staff room had been renovated
2. Constructed new rest room for Men staff
3. Installed green boards in all the classrooms
4. Installed ceiling fans in all the classrooms
5. Purchased new furniture for staff room and IQAC
6. Renovated and restructured the IT lab
7. Planted fruit bearing trees in the campus
8. Planted variety of saplings in association with the Forest department

  
**Dr. N. MOHAMED SAMEEM**  
Coordinator  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Minutes of IQAC Meeting

Date: 25<sup>th</sup> March, 2024

Time: 10:30 A.M.

Venue: IQAC Office

Chairperson: Hajee Dr. H. Mohamed Meeran

Members present:

<b>Hajee Dr. H. Mohamed Meeran,</b> Principal	Chairperson, IQAC	
<b>Dr. N. Mohamed Sameem,</b> Associate Professor of Economics	Coordinator, IQAC	
<b>Mr. S. Mohamed Rowther,</b> Assistant Professor of English	Assistant Coordinator, IQAC	
<b>Dr. M. Mohamed Ishaq,</b> Assistant Professor of Commerce	Assistant Coordinator, IQAC	
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<b>Hajee. D. Syed Meera Mohideen,</b> Co-Opted Member.	Management Nominee	
<b>Hajee. Dr. M. Howdh Mohideen,</b> Former Principal.	Local Society Nominee	
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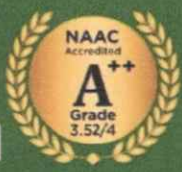
## Resolutions:

1. To purchase movable white boards.
2. To renovate the rest room for women staff.
3. To construct a separate room for Bus Drivers.
4. To install a self- made biogas unit.
5. To procure dust free chalk in order to protect environment.
6. To develop an indigenous software for book depot management.
7. To start Road Safety Club in the HEI.
8. To replace the computers in IQAC.
9. To upgrade RAM of computers in Commerce CA Lab.
10. To construct bus shelter.

*N. M. Sameem*  
**Dr.N.MOHAMED SAMEEM**  
Coordinator  
Internal Quality Assurance Cell  
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*H. Karutha*  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### Action Taken Report 2023-24

Date: 19<sup>th</sup> June 2024

1. Purchased movable white boards
2. Renovated the rest room for women staff
3. Installed and tested a self- made biogas unit
4. Developed an indigenous software for Book Depot Management System (BDMS)
5. Started Road Safety Club in the HEI
6. Replaced the computers in the IQAC
7. Upgraded the RAM of computers in Commerce CA Lab

*N. M. Sameem*

**Dr.N.MOHAMED SAMEEM**

Coordinator

Internal Quality Assurance Cell

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*H.K.R.*

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